

The American Legion, Department of Washington  
2018 Mid-Winter Executive Committee Minutes  
February 3<sup>rd</sup>, 2018

The American Legion Department of Washington Executive Committee meeting was held on February 3, 2018 in the Cedar/Hemlock Room at the Hotel RL, 2300 Evergreen Park Dr SW, Olympia, Washington. The Department Commander Gary Roach and Department Adjutant Leo Gruba were present. The meeting was called to order at 9:00am and opened in due form and according to ritual.

Department Adjutant Leo Gruba conducted the Department Executive Committee Roll Call at the request of the Department Commander. The following members were present and constituted a quorum to conduct business.

Department Commander Gary Roach; Department Vice Commander Area I Jackie Goo; Department Vice Commander Area II Tersea Bryan; Department Vice Commander Area III Denny Pittman; National Executive Committeeman Ken Lee; Alternate National Executive Committeeman Dale Davis; Junior Past Department Commander Wayne Elston; Department Chaplain Mike Montaney; 1<sup>st</sup> District Commander Kyle Geraghty; 2<sup>nd</sup> District Commander Perry Mendenhall; 3<sup>rd</sup> District Commander John Kent; 4<sup>th</sup> District Commander Frank Sterling; 5<sup>th</sup> District Commander Frank Falbee; 6<sup>th</sup> District Commander Duane Ramacher; 7<sup>th</sup> District Commander Dave Jacobs; 8<sup>th</sup> District Commander Matt Jackson; 9<sup>th</sup> District Commander Ken Koplín; 10<sup>th</sup> District Commander Dick Wallace; 11<sup>th</sup> District Commander Carrol Stripling; 12<sup>th</sup> District Commander Joe Winters.

Non-voting members present: Department Adjutant Leo Gruba; Department Judge Advocate Bob Schwartz; Department Finance Officer Keith Looker; Department Service Officer John Armezzani.

Members Excused: Department Vice Commander Area IV Bob Bradford and Sgt-At-Arms Walter Graf.

Vacant Position: Department Historian  
(Attachment A)

3<sup>rd</sup> District Commander John Kent requested to add the probation of Post 121 under new business. 3<sup>rd</sup> District Commander John Kent moved to approve the agenda with the addition of Post 121. Department Vice Commander Area II Teresa Bryan second. Motion carried.

(Attachment B)

Special presentation from Todd Johnson and Valerie Dominici from Paychex's on Payroll and Human Resource options for the Department of Washington.

Commander Gary Roach called for any additions to Committee, Commission, Officer or Chairman reports.

(Attachment C)

8<sup>th</sup> District Commander Matt Jackson moved to accept the Audit Commission report as written, 2<sup>nd</sup> District Commander Perry Mendenhall second. Motion carried.

Finance Commission Chairman Kittie LaFazia presented the Finance Commission report.

11<sup>th</sup> District Commander Carrol Stripling moved to approve Veterans 360 as our Fundraising Company, 1<sup>st</sup> District Commander Kyle Geraghty second. Discussion was had. Department Vice Commander Area I Jackie Goo

moved to table until the Pre-Convention Executive Committee meeting on July 18<sup>th</sup>, 2018, 8<sup>th</sup> District Commander Matt Jackson second. Motion carried.

Junior Past Commander Wayne Elston moved to increase the Alternate National Executive Committee line to \$3,000.00, 2<sup>nd</sup> District Commander Perry Mendenhall second. Discussion was had. Roll call ballot was performed. Motion carried.

(Attachment D)

Commander Gary Roach entertained a motion to accept the Finance Commission report. 11<sup>th</sup> District Commander Carrol Stripling moved, 2<sup>nd</sup> District Commander Perry Mendenhall second. Motion carried.

(Attachment E)

Chaplain Mike Montaney presented the Kennewick Post 4 Trial Subcommittee report. Kennewick Post 4 Commander Bill Eaton addressed the Department Executive Committee. Commander Gary Roach entertained a motion to accept the Subcommittee report, Chaplain Mike Montaney moved, 12<sup>th</sup> District Commander Joe Winters second. Discussion was had. 10<sup>th</sup> District Commander Richard Wallace requested that each Department Executive Committee Member have a copy of the report in its entirety before performing a vote.

(Attachment F)

Commander Gary Roach called for a five minutes recess at 11:01am.  
Commander Gary Roach reconvened the meeting at 11:05am.

Kennewick Post 4 Trial Subcommittee report was distributed to all Members. Discussion continued. 8<sup>th</sup> District Commander Matt Jackson moved to accept the Subcommittee report as presented, Chaplain Mike Montaney second. Roll call ballot was performed. Motion carried.

(Attachment G)

12<sup>th</sup> District Commander Joe Winters moved to accept the minutes of the Special Department Executive Committee meeting held on May 25<sup>th</sup>, 2017 as distributed, 2<sup>nd</sup> District Commander Perry Mendenhall second. Motion carried.

2<sup>nd</sup> District Commander Perry Mendenhall moved to accept the minutes of the Special Department Executive Committee meeting held on August 12<sup>th</sup>, 2017 as distributed, Junior Past Department Commander Wayne Elston second. Motion carried.

Commander Gary Roach entertained a motion to accept the minutes of the Special Department Executive Committee meeting held on October 30<sup>th</sup>, 2017. 7<sup>th</sup> District Commander Dave Jacobs noted that he was present at this meeting and needs to be added to the Roll Call. 1<sup>st</sup> District Commander Kyle Geraghty requested to add to the end of paragraph eleven "by majority". 1<sup>st</sup> District Commander Kyle Geraghty requested to replace the word "moved" to "called" at the end of paragraph twelve. 1<sup>st</sup> District Commander Kyle Geraghty moved to accept the minutes as amended, Department Vice Commander Area III Denny Pittman second. Motion carried.

Commander Gary Roach called for an update from District Commanders on Probation Posts:

1<sup>st</sup> District Commander Kyle Geraghty presented his report on the probation of Vashon Island Post 159. 8<sup>th</sup> District Commander Matt Jackson moved to accept the report, 1<sup>st</sup> District Commander Kyle Geraghty second. Discussion was had. Motion carried.

(Attachment H)

4<sup>th</sup> District Commander Frank Sterling presented his report on the probation of Puyallup Post 67. 4<sup>th</sup> District Commander Frank Sterling moved to take Puyallup Post 67 off probation, 1<sup>st</sup> District Kyle Geraghty second. Motion carried.

(Attachment I)

6<sup>th</sup> District Commander Duane Ramacher presented an oral report regarding Toppenish Post 50. 6<sup>th</sup> District Commander Duane Ramacher moved to take Toppenish Post 50 off probation, 2<sup>nd</sup> District Commander Perry Mendenhall second. Motion carried.

8<sup>th</sup> District Commander Matt Jackson presented an oral report regarding the probation of Colville Post 47, Metaline Falls Post 144, Rockford Post 165, and Cusick Post 217. 8<sup>th</sup> District Commander Matt Jackson moved to keep Post 47, Post 144, Post 165 and Post 217 on probation until the Pre Department Executive Committee meeting on July 18<sup>th</sup>, 2018. Motion carried.

11<sup>th</sup> District Commander Carrol Stripling expanded on her report in the Book of Reports regarding the probation of Federal Way Post 232. 1<sup>st</sup> District Commander Kyle Geraghty moved to suspend OP45 – Procedures for a Legion Post to Request Merger with Another Post, Department Vice Commander Area I Jackie Goo second. Motion carried.

(Attachment C/J)

Commander Gary Roach called for an update about the Commander Car from Adjutant Leo Gruba. Adjutant Leo Gruba presented an oral report with options for the Commanders Car and asked for clarification on the features listed in OP50 – Department of Washington Official Commander Vehicle. 1<sup>st</sup> District Commander Kyle Geraghty moved to ensure that the features listed in OP50 were optional not mandatory, 11<sup>th</sup> District Commander Carrol Stripling second. Motion carried.

1<sup>st</sup> District Commander Kyle Geraghty moved to accept the revision on OP30 – Department Service Division as presented, Junior Past Department Commander Wayne Elston second. Motion carried.

(Attachment K)

8<sup>th</sup> District Commander Matt Jackson moved to accept OP33 – Legislative Commission as presented, 7<sup>th</sup> District Commander Dave Jacobs. Motion carried.

(Attachment L)

1<sup>st</sup> District Commander Kyle Geraghty moved to accept the Personnel Policy and Procedure Manual as presented, 11<sup>th</sup> District Commander Carrol Stripling. Motion carried.

(Attachment M)

Children and Youth Chairman Matt Jackson presented an oral report on the changes in the Temporary Financial Assistance program.

3<sup>rd</sup> District Commander John Kent presented an oral report on Elwha Post 121. 3<sup>rd</sup> District Commander John Kent moved to place Elwha Post 121 on probation, Department Vice Commander Department Area II Teresa Bryan seconded. Motion carried.

(Attachment N)

Adjutant Leo Gruba presented the Agreements signed with the Sons of the American Legion and Evergreen Veterans Post 110 for the Executive Committee information.

(Attachment O/P)

Commander Gary Roach requested Adjutant Leo Gruba draw for the winners of the Mid-Winter Sweepstakes.

(Attachment Q)

Commander Gary Roach called for Chaplain Mike Montaney to give the benediction. The 2018 Mid-Winter Executive Committee meeting was adjourned according ritual and in due form at 12:41pm.

Leo Gruba  
Department Adjutant

Gary Roach  
Department Commander

Draft Date: February 13<sup>th</sup>, 2018

Correction Date: March 15<sup>th</sup>, 2018

Approval Date:

Attachments:

- (a) Roll Call
- (b) Agenda
- (c) Mid-Winter Reports
- (d) Roll Call Ballot – Alternate NEC Budget Increase
- (e) Finance Commission Minutes/Report
- (f) Subcommittee Report on Kennewick Post 4
- (g) Roll Call Ballot – Kennewick Post 4 Trial Subcommittee Report
- (h) 1<sup>st</sup> District Report Regarding Post 159
- (i) 4<sup>th</sup> District Report Regarding Post 67
- (j) 11<sup>th</sup> District Report Additions
- (k) Revision of OP30 – Department Service Division
- (l) OP33 – Legislative Commission
- (m) Personnel Policy and Procedure Manual
- (n) 3<sup>rd</sup> District Report on Elwha Post 121
- (o) Agreement with Sons of the American Legion
- (p) Agreement with Evergreen Veterans Post 110
- (q) Mid-Winter Sweepstakes Winners